VILLAGE OF LAKEVIEW COUNCIL MEETING

December 7th, 2020 @ 6:00 P.M.

Mayor Ryan Shoffstall called the Council meeting to order by all members calling in on teleconference and led Council in the Pledge of Allegiance. The roll call was read and members answered the roll as follows:

Sandra Knott-Present

Melvin Rotroff-Present

Randy Kaehler-Present

Eric Barhorst-Present

Terry Brentlinger-Present

Frank Dietz-Present

Mayor Ryan Shoffstall-Present

Connor Kinsey-Present

Gary Bias-Zoning Officer-Present

Becky Larrabee-Clerk of Council/Fiscal Officer-Present

Dave Scott-Village Administrator-Present

Norm Spring-Fire Chief-Present

The minutes from the previous meeting on 11/16/2020 were amended as follows: The first line of the minutes stated that Mayor Ryan Shoffstall called the meeting to order and he was not present. It should state that Council President Frank Dietz called the meeting to order. On page 2 under the Village Administrator’s portion of the meeting, section 2 should read: The Mayor asked the Fiscal Officer to call an Audit and Finance Committee meeting to discuss the budget no later than 11/30/20. On page 3, the third paragraph down should read: The Fiscal Officer requested a budget list from each department head to be turned in as soon as possible so an Audit and Finance Committee meeting can be called to discuss the budget before the 12/7/20 meeting. The minutes stand as amended.

A motion to pay the bills was made by Terry Brentlinger and seconded by Randy Kaehler. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

A motion to approve the financial packet and bank reconciliation for September and October was made by Frank Dietz and seconded by Eric Barhorst. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

Fire Chief Norman Spring announced the Club recently purchased a trailer for the boat and he will make arrangements to get the title to the Fiscal Officer for the Village.

Councilman Frank Dietz thanked Chief Norm for helping with the Lakeview Business Group on Saturday. Councilman Eric Barhorst asked Chief Norm how the doors were performing in keeping the water out since it had rained. Norm said it was much better.

Village Administrator Dave Scott reported on the following:

1. Jeff Vogel has most of the plumbing fixtures installed as well as the air purifier systems in the village office have been installed.
2. In regard to bulk water sales, the EPA has given the village two options. One is install a bulk water station or two, stop doing bulk water sales completely. It was his recommendation to just stop doing bulk water sales. After discussion, Frank Dietz made a motion to cease the sale of bulk water followed by a second from Randy Kaehler until further notice. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.
3. Gave council an update on the Barhorst property at 110 to 116 North Oak Street. Sedrick, Bonnie Barhorst’s son, ripped out the Village’s water and electric lines while he was digging. The Logan County Sewer District is hiring a contractor to come in and make all necessary repairs and will invoice in one lump sum for all damages. Terry Brentlinger made a motion to allow LCSD to invoice in one lump sum followed by a second made by Randy Kaehler. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.
4. Announced that the employee evaluations have been completed and he is recommending a 3% raise across the board to all employees except Dan Cline, Electric Department Supervisor, due to him not being with the Village for one year. Also, the Village Administrator’s salary will be increased from $58,000 (currently) to $65,000.00. The Mayor also announced that the two employees in the electric department that is working on their books will get a raise after each book is completed, suggesting that raise will be $.75 per hour. After much discussion, a motion was made by Randy Kaehler to give all employees a 3% raise with the exception of Dan Cline and David Scott, with Dan not getting a raise and Dave’s salary increasing to $65,000.00. The motion was seconded by Sandy Knott. The roll call vote is as follows: Barhorst-Abstain; Brentlinger-Yes; Rotroff-Abstain; Knott-Yes; Dietz-No; and Kaehler-Yes. The motion passed.
5. Asked Council if they wished to give out gifts of merit this year. The Mayor asked the Fiscal Officer to read what was given last year. The following is what was given in 2019: Village Admin-$1,500.00; Fire Chief-$800.00; Fiscal Officer-$599.00; all employees over a year of service-$200.00; and all employees under a year of service-$100.00. Much discussion ensued and the proposed gifts of merit was presented as follows: Village Admin-$2000.00; Fire Chief-$800.00; Fiscal Officer-$1,100.00; all employees over one year of service-$200.00; and all employees under one year of service-$100.00. Eric Barhorst made a motion to accept the proposed gifts of merit followed by a second by Randy Kaehler. The roll call vote is as follows: Barhorst-Yes; Brentlinger-No; Rotroff-No; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

Zoning Officer Gary Bias stated he had written one permit. He has been informed of the meeting with the Logan County Land Bank on December 15th; and has worked with Connor and Becky to get three letters issued to the Junk car owners.

The Mayor spoke to Deputy Jake and he stated he did not have anything to report. He did turn in reports for the October and November activities within the Village.

Frank Dietz reported that Stokes Township approved a one-year contract with the Logan County Sheriff’s Department. This should now make the costs that were discussed final for the Village’s contract with them. The Mayor will reach out to the Sheriff to see if he has the final figures.

Solicitor Connor Kinsey had nothing to report.

Under Old Business, the Fiscal Officer reported that some of the Covid money has been disbursed. It is important that we get invoiced for everything that was ordered so it can be paid in a timely manner with all disbursements being completed by 12/28/20.

Dave Scott announced he had been contacted by an anonymous resident that is supposedly interested in the rental of the old fire department located at 130 North Main Street. Connor stated we can run the ad again with the tenant being responsible for the utilities, real estate taxes, and insurance. The ad would run for two weeks consecutive with the bids being back in by January 15th so we could open them at the second meeting in January. A motion was made by Frank Dietz to advertise again followed by a second to the motion made by Eric Barhorst. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Abstain; Rotroff-Abstain; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

Under committee reports, the Lands and Buildings Committee met and discussed the semi parking lot that has been completed. They recommend a fee of $30 per month with a parking permit form that must be filled out in advance. Dave presented a copy of the form to everyone. After discussion, Eric Barhorst made a motion to charge a $30 fee monthly for the permit to park followed by a second made by Randy Kaehler. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed. The Audit and Finance Committee met and reviewed the proposed annual appropriations for next year from the Fiscal Officer. It was their recommendation to Council that the Ordinance be approved. After discussion, a motion was made by Frank Dietz to suspend the rules followed by a second from Eric Barhorst. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed. A motion to approve Ordinance 2020-26 Annual Appropriations for 2021 was made by Frank Dietz with a second being made by Eric Barhorst. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

Under New Business, the Fiscal Officer informed Council that we received the renewal from Medical Mutual on health care coverage but that she has not been able to talk to the representative yet. She will contact her and report back at the next meeting.

Eric Barhorst discussed the annual Christmas dinner for the employees and said due to Covid he felt it should be cancelled. He also felt that the fireman’s wages should be increased to $10.00 per hour. The Mayor suggested referring it to a committee to review.

Frank Dietz wanted to publicly thank Dave Scott, his wife, and son for decorating the Village Christmas tree and said he also wanted to pass on a thank you to Dave from James Shouse for getting the signs up in the alley.

A motion was made by Frank Dietz and seconded by Randy Kaehler to go into executive session pursuant to ORC 121.22, Section (G) (1) to discuss personnel. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

Council came out of Executive Session and returned to regular session.

A motion to adjourn was made. The next meeting will be on December 21st, 2020, at 6:00 p.m.

Respectfully submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rebecca Larrabee, Fiscal Officer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor Ryan Shoffstall