VILLAGE OF LAKEVIEW COUNCIL MEETING

September 8th, 2020 @ 6:00 P.M.

Mayor Ryan Shoffstall called the Council meeting to order and led Council in the Pledge of Allegiance. The roll call was read and members answered the roll as follows:

Sandra Knott-Present

Melvin Rotroff-Present

Randy Kaehler-Present

Eric Barhorst-Present via teleconference call

Terry Brentlinger-Present via teleconference call

Frank Dietz-Present

Mayor Ryan Shoffstall-Present

Connor Kinsey-Present via teleconference call

Gary Bias-Zoning Officer-Present via teleconference call

Becky Larrabee-Clerk of Council/Fiscal Officer-Present

Dave Scott-Village Administrator-Present

Norm Spring-Fire Chief-Present

The minutes from the previous meeting were approved as written.

A motion to pay the bills was made by Eric Barhorst and seconded by Frank Dietz. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

A motion was made to approve the Bank Reconciliation for August by Frank Dietz and seconded by Eric Barhorst. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

Fire Chief Norm Spring was present and said water is coming in at the bottom of our overhead doors on the west side of the fire department when we get heavy rain. Dave will call Best Door and Window to have them come and give us an estimate to fix it. Norm also reported that the drive thru chicken dinner sale was a success. We sold out!!

Visitors Dave and Marty Blechinger were present to complain about water gushing on their properties at 245, 255, and 265 South Oak Street. The Mayor said he will have the Village Administrator look into it to see what the Village can do to help the problem.

Village Administrator Dave Scott reported on the following:

1. Gave a tree trimming update. Coyer will be here at least 3 days each week until it is done since it is getting cooler.
2. Gave a street light update. He is almost done and will be putting up cobra heads soon.
3. The grant update is Reichert’s is digging to start placing the tile in the park on Lake Street. The water main project had several hiccups but he has them straightened out now.

Village Solicitor Connor Kinsey discussed the utility easement on the United Tool property vacation of part of Grove.

Under Old Business, Council heard that Community Care Day went well on August 28th. The representatives that came to the Village cleaned up both parks and did a fine job. Semi parking was discussed and the Mayor referred the topic to the Lands and Building Committee to discuss our options.

Under New Business, the Fiscal Officer reported to Council about a property line dispute in the Village at 555 North Oak Street. It was Council’s suggestion to tell the two property owners involved to get a survey done so they will know exactly where their property lines are.

Other New Business brought up discussion of the renewal of the contract with the Logan County Sheriff’s contract. The Fiscal Officer was asked to get a renewal figure from the Sheriff for a two and three year contract as well and table this until the next meeting when we have those figures.

Under Committee reports, the Employee Handbook Committee reported they had met and the new changes to the Handbook was presented to Council. Frank Dietz moved to accept the changes and Mel Rotroff seconded the motion. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

The Fiscal Officer had the following items to discuss:

1. Gave update on the zoning violations.
2. Discussed reimbursing Tom Seiler who is a contractor for the village for his three medical visits due to poison ivy that the got cleaning up some of the properties in the village. After discussion, a motion was made by Eric Barhorst to reimburse Mr. Seiler the sum of $60 for his three co-pay expenditures followed by a second made by Randy Kaehler. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.
3. Announced another round of Covid Funding has arrived.
4. Presented our annual insurance renewal quote from Stolly Insurance at the rate of $25,235 which includes an earned advantage credit of $4,492.00. She explained last year our annual premium was $21,028 however we have added several items to the policy which explains the increase in premium. A motion was made to accept the renewal price by Eric Barhorst followed by a second made by Sandra Knott. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.
5. Explained there is a problem with employees not cashing their checks for reimbursement of certain items. This will become a problem before year end as some of these checks are three months old. Attorney Kinsey will get with Becky and write a letter to those individuals telling them to cash the checks or a stop payment will be made.
6. Discussed the renewal of the income tax administrator’s contract. There will be no raise in her fees. Mel Rotroff made a motion to renew St. Mary’s Income Tax Department’s contract followed by a second by Frank Dietz. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.
7. Discussed the post office holding mail for the village which was 98% income tax returns that had been postmarked as early as April 8th, 2020.

Councilman Barhorst asked about the village supplying a charging system for electric vehicles downtown. The Mayor referred this topic to the Lands and Buildings Committee for further discussion.

Councilman Brentlinger asked about the old fire department garages and whether or not the Village would want to rent out that space for athletic training or banquet areas or other venues. The Mayor referred this topic to the Lands and Buildings Committee for further discussion.

Council lady Sandra Knott asked about the tree trimming contractor and questioned his hours that he is charging until he gets the job done. The Mayor replied that his fee was set by the contract bid and he cannot get paid more than what the bid was awarded for.

Councilman Rotroff asked to have a brief executive session before we end the meeting.

The Mayor read Resolution 2020-17 to allow the Village Fiscal Officer to sign the lease for the new copier with Donnellon McCarthy. Eric Barhorst moved a motion to approve Resolution 2020-17 followed by a second made by Mel Rotroff. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

The Mayor read Ordinance 2020-18 which is the first reading on the vacation of part of Grove Street by land owned by United Tool. Randy Kaehler made a motion to pass Ordinance 2020-18 on first reading followed by a second made by Eric Barhorst. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

The Mayor read Resolution 2020-19, the Amounts and Rates Determined by the Budget Commission. A motion was made by Sandra Knott to approve Resolution 2020-19 followed by a second by Frank Dietz. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

The Mayor read Resolution 2020-20 authorizing the write off of certain utility bills to real estate taxes to the Logan County Auditor from the Burton Estate. Mel Rotroff made a motion to approve Resolution 2020-20 followed by a second made by Randy Kaehler. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

The Mayor read Resolution 2020-21 authorizing the write off of certain mowing services on the Charles Hill property to the Logan County Auditor to real estate taxes. Mel Rotroff made a motion to approve Resolution 2020-21 followed by a second made by Sandra Knott. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

At 7:25 p.m., a motion was made by Mel Rotroff and seconded by Randy Kaehler to go into executive session pursuant to ORC 121.22, Section (G) (1) to discuss personnel. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

At 7:45 p.m., Council came out of Executive Session and returned to regular session by way of a motion made by Frank Dietz and seconded by Mel Rotroff. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed. A motion was made by Mel Rotroff and seconded by Sandra Knott to increase employee Kody Pickering’s hourly rate to $16.50 per hour effective on the next payroll period and to increase contractor Tom Seiler’s hourly rate to $14.00 per hour. The roll call vote is as follows: Barhorst-Yes; Brentlinger-Yes; Rotroff-Yes; Knott-Yes; Dietz-Yes; and Kaehler-Yes. The motion passed.

A motion to adjourn was made by Mel Rotroff and seconded by Randy Kaehler. The next meeting will be on September 21st, 2020, at 6:00 p.m.

Respectfully submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rebecca Larrabee, Fiscal Officer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor Ryan Shoffstall